



November 01, 2022

Dear Brothers and Sister in Islam,

Assalaamu Aleikum WaRahmatul Llahi Wabarakatu

Canada Muslim Community would like to welcome you all to **CMC Funeral Fund Phase One**. Insha'Allah we pray for the continuous success of this program, which is needed in the community. The core aim of CMC Funeral Fund, is for Muslims to help fellow Muslims give our deceased a proper Islamic burial by collectively committing to undertake the financial cost of the funeral services in order to provide relief to the family of the deceased.

We have attached the following documents for your information:

1. **Guidelines & Procedures** – information on the steps to follow when a death occurs in the family.
2. **Frequently asked questions** – refer to this for frequently asked questions
3. **Registration Form** – Complete all the details on the form
4. **Contract** - Please read carefully and understand the content
5. **Pre- Authorized** Payment Agreement of Canada Muslim Community

NOTE: PLEASE SIGN AND RETURN THE REGISTRATION FORM AND CONTRACT VIA EMAIL to canadamuslimcommunity@gmail.com as soon as possible.

The success of this program depends on all of us doing our parts. As new members, your duty is to pay your contributions on time when a death occurs.

Jazakum'Allahu Khairan

Waaleikum Salaam Wa Rahmatul Llahi Wabarakatu.

Bro Nasir Beig

GUIDELINES AND PROCEDURES BEFORE OR UPON NEWS OF A DEATH

- Call emergency services first – 911, for sudden death
- Begin preparation by contacting Canada Muslim Community (contact details provided in the package)
- Decide which Mosque you will be using for Ghusl services and Salat ul Janazah.
- The following information will be required to initiate funeral arrangements

Details for Deceased

- Full Name of Deceased
- Place of Birth
- Date of Birth
- Date of Death
- Home Address

Details for Next of Kin/Guardian

- Home Address
- Full Name of Next of Kin
- Relationship
- Contact Details

- Let Canada Muslim Community know if you would like to take part in washing the deceased body

APPLICATION OF DEATH CERTIFICATE WILL BE PROCESSED BY FAMILY OF DECEASED ONLINE ONCE YOU RECEIVE THE DOCUMENTS FROM THE FUNERAL DIRECTOR.

FREQUENTLY ASKED QUESTIONS

Q) What is my responsibility as a member of Muslim Funeral Fund?

A) Once registered, a member's responsibility is to pay the commitment fee of CAD\$25 towards the Janazah cost whenever a death of a member occurs.

Q) Who is a family?

A) A Family consists of parents and their dependent children who are under 25 years of age.

Q) What happens when my child turns 25 years of age?

A) When children turn 25 years old, the parents should notify Barzakh. The child then needs to pay for his/her own membership and will not be required to pay again should they get married. They would only have to add their spouses and children to their own membership.

Q) How will the CAD\$25 commitment fee be collected?

A) You will be assigned a committee member who will inform you by either email, WhatsApp or phone where and how to send the commitment fee. This CAD\$25.00 commitment is required within 48 hours of a death occurring.

Q) What happens when a member does not pay the CAD\$20 Commitment fee?

A) If a member fails to pay for 2 consecutive deaths, their membership will be terminated as this is crucial to the success of this vision.

Q) What if my child has special needs:

A) Children with special needs are dependents of the parents irrespective of their age.

Q) What about relatives visiting from different country or province?

A) If the family are members and they are agreeable, then we will ask for voluntary contribution from our members to bury them.

Q) What about Canadian citizens who are currently out of the country but return often?

A) As long as they are registered and they make arrangements for the commitment fee to be paid when they are out of the country, they are eligible for the service.

Q) What area in Ontario does Canada Muslim Community cover?

A) Canada Muslim Community will only offer Janazah services within the geographical boundaries of the GTA.

Q) What if my family member dies outside of the GTA?

A) The family will be responsible for transporting the body back to GTA and Canada Muslim Community will take care of the rest.

Q) What if a member dies and I am outside of the country?

A) It is the responsibility of the member to make sure the commitment fee is paid while they are away.

Q) What if a member dies while outside the country?

A) Members are only entitled to Janazah services within geographical boundaries of the GTA

Q) What if the funeral cost is over CAD\$6,000?

A) The family of the deceased will be responsible for any extra cost.

Q) What happens when a couple divorce?

A) When a couple divorce it is their responsibility to notify Canada Muslim Community. They will be separated into 2 families and will therefore need to pay another CAD\$100 registration fees and continue to contribute CAD\$25 for each funeral cost.

Q) What should I do if there are any changes to my life situation.

A) Any changes in residential address, phone numbers, new baby, getting married should be communicated to Canada Muslim Community in writing via email/WhatsApp.



REGISTRATION FORM
PLEASE USE CAPITAL LETTERS WHEN FILLING THE FORM

FULL LEGAL NAME _____

ADDRESS _____

EMAIL _____

CELLPHONE _____ WHATSAPP _____

EMERGENCY CONTACT NAME _____

EMERGENCY TELEPHONE _____

NAME OF FAMILY MEMBER/S	M	F	YEAR OF BIRTH
1. _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
4. _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
5. _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
6. _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
7. _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
8. _____	<input type="checkbox"/>	<input type="checkbox"/>	_____

One-time registration fee of CAD\$200.00 paid at time of registration. CAD\$25 Commitment fee to be paid when there is a death of a Member. **Please note all fees are non-refundable.**

Please note we will be collecting the payment for 5 deaths in advance.

Cheque Cash

Signature _____ Date _____

Fees are subject to change without notice.



DEFINITION

Canada Muslim Community will be known as “CMC”.

A Member is a person who is registered with CMC and has paid the initial **membership fee of CAD\$200.00**.

A Commitment Fee is the **CAD\$25.00 contribution fee** that all members agree to pay towards the burial services whenever a Member passes away. This payment will be made via Email Transfer or Cash.

A Family is a unit that consists of parents and all their children under the age of 25 years. Anyone over 25 years of age should be registered separately.

IT IS NOW AGREED UPON THAT:

1. CMC Funeral Services include the following:

- A. Burial Plot.
- B. Washing (Ghusl) of the body.
- C. Transportation of the deceased.
- D. Opening and closing of the grave.

2. The deceased should be an **active member** of CMC.

3. CMC will cover the burial **cost up to CAD\$6000.00** after which any additional costs will be covered by the family of the deceased.

4. Failure to pay the **CAD\$25.00 Commitment Fee** for two consecutive deaths occurring, will lead to direct removal of the non-paying Member from CMC with no refund of membership fee after which, Members will have to re-register by paying CAD\$200 registration fee.

5. CMC will only offer services within the geographical boundaries of the GTA

6. CMC does not guarantee a reserved spot in a specific cemetery or location.

7. Membership is non-refundable or non-transferable.

The Terms and Conditions stated herein are subject to change from time to time at CMC discretion. CMC will notify you of any updates via email, whatsapp or on its website.

No receipts will be provided to the family of the deceased as the cost will be incurred by the community unless the cost exceeds the maximum of CAD\$6000.00 and the family of the deceased has paid the difference.

MEMBER FULL LEGAL NAME	TELEPHONE
EMAIL	
SIGNATURE	DATE



PRE- AUTHORIZED PAYMENT AGREEMENT OF CANADA MUSLIM COMMUNITY

I authorized to Canada Muslim Community to deduct a membership fee or share amount of **\$25** from my bank account automatically in case of a member's death.

Bank A/c No. _____ Institution No. _____ Branch Code _____

Bank Name & Address: _____

I also authorised to CMC to withdraw the debit from my bank account on the _____ day of _____ or the next business day.

I agree to pay a registration fee and a share amount of funeral costs which will be divided equally amongst all principle/main applicant members. If I fail to pay my funeral cost share, CMC has the right to revoke my membership and/or I may not be eligible for the services.

I will be responsible to inform the CMC if there are any changes in my address, contact number, or the status of an additional member.

For membership fee write a cheque and attach a void cheque for future share cost payable to Canada Muslim Community.

Name: _____

Signature: _____

Date: _____